



Moldova

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM: Specialized security Companies	DATE: 14 July 2010
	REFERENCE: RfQ10/00196

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 30 July 2010.**

Item	Generic Description of goods	Quantity
1.	<p>PROVISION OF PHYSICAL SECURITY SERVICES:</p> <ul style="list-style-type: none"> - only one security guard required at the same time - security guards shall not possess fire arms - security guards shall be in the possession of specialized license/permission - physical presence required from 17:00 to 08:00 during working days - during week-ends and holidays, physical presence required 24 hours 	1 (one) location

CONDITIONS	
Delivery Term (INCOTERMS 2000)	<input type="checkbox"/> FCA <input checked="" type="checkbox"/> CIP <input type="checkbox"/> DDU Basarabasca, Moldova
Delivery Place	4, Scolii Street, Basarabasca, Republic of Moldova
Payment Terms	monthly, upon service delivery
Delivery period	till 30 November 2010, with possibility for one year extension
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> Partial bids not permitted
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml

Please state (where appropriate)	
Quantity discount and early payment discount:	
Details on any warranty/guarantee conditions:	

Requirements

QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS:

The offer shall comprise the following documents (not subject to return upon evaluation):

- ✓ Language of Offer – English or Romanian
- ✓ Additional information as requested under the "Please state" section;
- ✓ Quotation in MDL/USD/EUR exclusive of VAT (evaluation will be made in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline);
- ✓ Statement on adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above
- ✓ Company profile (up to 2 pages)
- ✓ Copy of license/authorization attesting the right to provide security services

MINIMUM QUALIFICATION REQUIREMENTS:

- ✓ Conformation to the minimum specifications listed at the "General Description of Goods" above
- ✓ Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above.
- ✓ 2 years experience in providing security services

Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.

NAME, FUNCTIONAL TITLE: **Uwe Federsel, Chief of Administration**

Signature: _____



DATE: _____

13/07/10



CONTACT PERSONS: Vladimir Babii, Logistics & Admin. Associate/EUBAM (vladimir.babii@undp.org)
Ilhom Muhomediev, Procurement Specialist/EUBAM (ilhom.muhoimediev@undp.org)

CONTACT ADDRESS: 131, 31 August 1989 Street, Chisinau, MD-2012

SUBMISSION OF OFFERS:

Offers shall be marked with "RFQ: Physical security at FOBA / EUBAM".

Offers shall reach the UNDP office not later than **30 July 2010, 16:30 (Moldova local time)**.

Offers can be submitted either in hard copy, or electronically.

a) Documents/offers in hard copy need to be addressed to:

**UNDP Moldova,
131, 31 August 1989 Street, MD-2012 Chisinau
Attention: Registry Office/Procurement**

b) Offers sent electronically need to be addressed to the following e-mail address:

tenders-Moldova@undp.org

